



REPUBLIC OF THE PHILIPPINES

REGIONAL DEVELOPMENT COUNCIL
REGION IV-A (CALABARZON)

RDC RESOLUTION NO. IV-A-55-2020

“APPROVING THE REVISED RDC PROJECT ENDORSEMENT GUIDELINES”

WHEREAS, the RDC is mandated by Executive Order No. 325 (series of 1996) to review and endorse national plans, programs and projects proposed for implementation in the region;

WHEREAS, the RDC through Resolution No. IV-A-07-2015 approved the RDC IV-A Guidelines on Project Endorsement Process that was amended through Resolution No. IV-A-04-2019;

WHEREAS, there is a need to revise the 2019 Guidelines to ease requirements for projects needing NEDA ICC action, and rationalize submission of supporting documents particularly on environmental clearance and right-of-way action plan;

WHEREAS, the four RDC sectoral committees, during their third quarter meetings, endorsed the Revised RDC Project Endorsement Guidelines;

NOW THEREFORE, on motion duly seconded, **BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, to approve the Revised RDC Project Endorsement Guidelines.

SIGNED, this 10th day of September 2020 via Zoom video conference.

Certified Correct:

GINA T. GACUSAN
RDC Secretary

Attested by:

HERMILANDO I. MANDANAS
RDC Chairperson



Republic of the Philippines

Regional Development Council

Region IV-A (Calabarzon)

MEMORANDUM

FOR : **ALL RDC MEMBERS**

SUBJECT : **RDC Project Endorsement Guidelines**

DATE : September 10, 2020

1. Background and Rationale

1.1. The Regional Development Council (RDC), by virtue of Executive Order No. 325 (series of 1996), is mandated to:

Section 4.f. Review and endorse national plans, programs and projects proposed for implementation in the regions

Section 4.g. As required by the Investment Coordination Council (ICC), review and endorse projects of national government agencies that have impact on the region and projects of local government units (LGUs) in the region requiring national government financial exposure which may come in the form of guarantees, national government budget appropriations or subsidies, among others.

1.2. The RDC Endorsement ensures, through the process of evaluation, that eligible nationally-funded programs and projects (PPs) in the region have gone through the required consultation at the local level, have secured the endorsements of the concerned municipal, city, and provincial development council/s and conform to the requirements of the RDC.

1.3. For PPs that were required by ICC to secure RDC endorsement, the proponent shall comply with the ICC Guidelines and requisite documents that can be accessed at <http://www.neda.gov.ph/investment-coordination-committee/>.

1.4. Republic Act No. 11032 or the Act Promoting Ease of Doing Business and Efficient Delivery of Government Services mandates government agencies to comply with the prescribed processing time as three working days for simple transactions, seven working days for complex transactions and 20 working days for highly technical applications.

2. Submission of Proposals

2.1. Eligible national projects for RDC endorsement are those that will be implemented in the region, specifically projects that can be classified under the following:

2.1.1 costing PHP2.5 billion and above

2.1.2 Official Development Assistance projects requiring National Government borrowing or guarantee

2.1.3 Joint Venture projects with government contribution amounting to PHP150 million and above

2.1.4 Build-Operate-Transfer (BOT) projects of the national government costing above PHP300 million

2.2 Eligible LGU projects for BOT financing costing above PHP50 million up to PHP200 million are for RDC confirmation, **and those projects costing above PHP200 million are for RDC endorsement.**

2.3 The project proponent requesting RDC endorsement shall initially submit to the RDC Secretariat the following documents:

2.3.1 letter from the proponent stating the following:

- i. requested RDC action (i.e. endorsement or confirmation)
- ii. recipient of the RDC action
- iii. expected action from the recipient entity (e.g. funding, implementation, etc.)

2.3.2 comprehensive project profile/ detailed project proposal/ pre-feasibility study or feasibility study of a project depending on the requirement of the recipient entity

2.3.3 endorsement of concerned **municipal, city, and** provincial development council/s and/or governing board/s.

2.4 Proposed projects of national government agencies and their regional offices for implementation in the region (e.g. irrigation system, roads, school buildings, among others) should be endorsed by the concerned **municipal, city, and** provincial development council/s and/or governing board/s. Proposals of GOCCs, GFIs and SUCs should be endorsed by their respective governing boards. Proposed projects of a **municipality/city**

should be endorsed by the **concerned** municipal/city development council and provincial development council.

- 2.5 For eligible projects requiring right-of-way action plan (RAP) with budget cover, submit to RDC a commitment letter indicating the target date of submission. Failure to submit the RAP on the committed date will make the Sectoral Committee/s and RDC resolutions endorsing the project null and void.

3. RDC Secretariat's Evaluation

- 3.1. The RDC Secretariat will acknowledge receipt of the request letter and project documents, and inform the proponent of the project's eligibility for RDC endorsement and the lacking documentary requirements, if any, within three working days after receipt of the request letter and project documents. The RDC project endorsement guidelines will be attached to the Secretariat's reply for the proponent's reference.
- 3.2. The RDC Secretariat will prepare a Project Evaluation Report (PER) following the ICC Project Evaluation Report Format and may request for additional documents and conduct consultative meetings with the project proponent to discuss details and clarify issues.
- 3.3. The revised proposal must be received by the RDC Secretariat at least 20 working days before the concerned RDC Sectoral Committee (SecCom) meeting to allow time for evaluation. Otherwise, it will be calendared in the succeeding meeting of the concerned SecCom.
- 3.4. The RDC secretariat will provide the proponent a copy of the signed PER to allow the proponent to prepare and respond to the issues and concerns raised in the PER.
- 3.5. The secretariat of the concerned SecCom will include the proposed project in the agenda of the SecCom meeting and invite the proponent to present the proposed project during the SecCom.

4. Presentation to the RDC Sectoral Committee Meeting

- 4.1. The proponent will present the project during the SecCom meeting.
- 4.2. The RDC Secretariat will present the result of the evaluation and provide recommendations to the SecCom.
- 4.3. The SecCom members will give their comments, suggestions and recommendations to the proponent. The proponent will comply with the SecCom recommendations and/or additional requirements.
- 4.4. For a project conditionally endorsed by the SecCom, the proponent should comply with the requirements imposed by the SecCom seven working

days before the RDC meeting. Failure to fully comply within the prescribed period, the proposal will automatically revert to the SecCom.

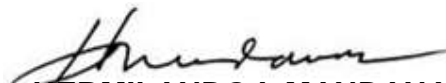
5. Presentation to the RDC Full Council

- 5.1. The SecCom Chairperson will present the project during the RDC Full Council meeting. The RDC members may still give their comments and recommendations to the proponent.
- 5.2. After the RDC Full Council meeting, the proponent will immediately comply with the RDC recommendations and/or additional requirements. Proposed projects that fail to comply with the RDC recommendations or additional requirements three working days after the RDC Full Council meeting will be reverted to the concerned SecCom for review and endorsement again to the RDC.

Refer to Annex A for the process flow.

- 5.3. Upon compliance with the RDC recommendations, the Secretariat will transmit a copy of the RDC resolution to the recipient entity, copy furnished the project proponent.
- 5.4. The validity of RDC endorsement of a project is within the Term of Office of the endorsing RDC. Proponent of project that was not implemented within the validity period shall secure endorsement of the current RDC starting from the concerned Sectoral Committee.

Approved by the RDC on September 10, 2020.


HERMILANDO I. MANDANAS
RDC Chairperson

References:

<https://www.officialgazette.gov.ph/1996/04/12/executive-order-no-325-s-1996/>

<http://www.neda.gov.ph/wp-content/uploads/2017/08/Approved-Revised-JV-03-May-2013.pdf>

http://www.neda.gov.ph/wp-content/uploads/2019/06/The-Philippine-BOT-Law_Republic-Act-No.-6957-as-amended-by-RA-7718-and-its-Implementing-Rules-and-Regulations.pdf